



Associated Students of Golden West College Finance Commission

Regular Meeting Agenda

NOTICE IS HEREBY GIVEN that the **Finance Commission** will hold a regular meeting on **November 30, 2023, from 1:30 PM – 2:30 PM in the Student Services Center (SSC) Room 1350**. We will recognize National Day of Remembrance for all Victims of Chemical Warfare and National Stay Home Because You're Well Day. Pursuant to the Government Code Section 54955 and 54954.2(b) (3), the Commission may adjourn, reconvene, and re-adjourn from time to time, as may be necessary to transact the business of the Commission. Those wishing to address the Finance Commission shall be present during public comment and express their concern. For further information, please contact **ASGWC Vice President of Financial Affairs, Victoria Pham, via e-mail at asgwcfinance@gwc.cccd.edu**

I. CALL TO ORDER

II. ROLL CALL **1:33 PM**

Chair - Victoria Pham, ASGWC Vice President of Financial Affairs **present**

Co-Chair - Paul Wisner, Director of Business Services **present**

Academic Senate Representative - Elizabeth Shiroishi **present**

Classified Senate Representative - Kim Blair **present**

Director of Campus Life - vacant

ASGWC President - Darla Nuñez, ASGWC Student Body President **present**

Student Representative - Ciara Orna **present**

Student Representative - Taniya Khattrra, Secretary **present**

Also in attendance:

Quorum is established at 5/7

III. PUBLIC COMMENT

This segment of the meeting is reserved for persons desiring to address the Finance Commission on any matter of concern that is or not stated on the agenda. A time limit of three (3) minutes per item or five (5) minutes total per speaker on all requested items shall be observed. The law does not permit any action to be taken nor extended discussion of any items not on the agenda. The Finance Commission may briefly respond to statements made or questions posed, however, for further information, please contact the ASGWC Vice President of Financial Affairs for the item to be placed on a future agenda (Brown Act §54954.2)

It is the intention of the Coast Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, the Coast Community College District will attempt to accommodate you in every reasonable manner. Please contact Campus Life via e-mail at

campuslife@gwc.cccd.edu or by phone at (714) 895-8 61, at least 48 hours prior to the meeting to inform us of your needs, so that appropriate accommodations can be made.

IV. APPROVAL OF MINUTES

The Finance Commission may review, discuss, and take action to approve the meeting minutes from November 16, 2023.

Kim Blair moves to approve the November 16 meeting minutes. Second; no discussion; motion passes unanimously.

V. UNFINISHED BUSINESS

- A. **Timeline for ASGWC Annual Budget Development Process** The Finance Commission may review, discuss, and take action to draft the timeline of the 2023-24 ASGWC Annual Budget Development Process.
- B. **Review Plan for Designated Fund Balance** The Finance Commission may review, discuss, and take action on revising the short term and long term goals of the ASGWC Designated Fund Balance.
- C. **Review Annual ASGWC Budget Process** The Finance Commission may review and debrief on the Annual ASGWC Budget Process.

Ciara Orna moves to skip item B. Second; no discussion; motion passes unanimously.

VI. NEW BUSINESS

- A. **Funding Request Interviews** The Finance Commission will facilitate funding request interviewers for the 2024-25 ASGWC Annual Budget Development Process.

Interview Schedule

2:10-2:25PM - Leslie Biton, Dance

Darla Nunez moves to skip item 6A. Second; no discussion; motion passes unanimously

- B. **Review Individual and Group Grading Rubrics** The Finance Commission may review, discuss, and take action on reviewing and submitting the Individual and Group Grading Rubrics for the 2024-25 ASGWC Budget Process.

**Ciara moves to recess until 2:05 PM . Second; no discussion; motion passes unanimously
Called back to order at 2:05 PM**

COMMISSION REPORTS

Finance Commission members may give reports on any relevant business that pertains to the Finance Commission (*3 minutes maximum per member.*)

VII. ADJOURNMENT

Adjourned at 2:28 PM